



St Finn Barr's

CATHOLIC PRIMARY SCHOOL

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5th December 2017

Dear Grade 5 Parent/Guardian

BYOD 1:1 iPad Program for Grade 6 Students 2018

In preparation for the 2018 school year please find attached information for next year's BYOD 1:1 iPad Program. **A new student email account will be issued to your child early in Term 1 2018.**

iPad Specifications (Page 3)

- Please recomplete for the 2018 school year. We will keep this information on record; it will be used in conjunction with our **Mobile Device Management System (Meraki MDM)** and may be of assistance to you in the event of loss/theft of the iPad.

Free Apps (Page 4)

- A list of the required free Apps for 2018. We have highlighted the extra Apps that will need to be downloaded. All other Apps listed should still be on your iPad from the 2017 school year.

Apps Supplied by the School – Meraki MDM (Page 5)

- Parents/Guardians are not required to purchase any Apps for 2018 – the School will make a number of Apps available to your child while they are enrolled at St Finn Barr's Catholic School. At the end of their enrolment at the School, those Apps will be removed from their iPad.
- **It is important to remember that the School supplied Apps remain the property of St Finn Barr's Catholic School.**

Wi-Fi Access at St Finn Barr's (Page 5)

- Your child will be able to access the Internet whilst at school. A Profile will be installed on your child's iPad to enable this. The School uses Getbusi web filtering for the blocking of inappropriate web content.

Meraki MDM Enrolment (Page 6)

- MDM Enrolment Instructions

Backing up your iPad (Page 7)

- Information relating to backing up the iPad.

iPad Damage (Page 8)

- Information relating to repairs/damage.

General Guidelines (Page 9)

- Information relating to School iPad Guidelines

eSafety.gov.au

- The Australian Government has a website <https://esafety.gov.au> which provides information and education for children, parents and schools about being safe online. We suggest you look at this information and discuss it with your child.

General

- We realise that individual computer skill levels vary – if you have any further questions, please contact myself or Mrs Sharon Young (Administration Officer/ICT Assistant) by phoning the School Office.

Kind Regards



Mrs Liz Illingworth
Principal

Please detach and return to the School Office

This information will be used in conjunction with our **Mobile Device Management System (Meraki MDM)** and may be of assistance to you in the event of loss/theft of the iPad.

iPad Specifications 2018

Model:

Serial Number:

Student Name:

Student Class:

Free Apps (as at 1.12.2017)

To download the following required apps –

1. Open the App Store.
2. At the bottom of the screen, tap Search.
3. Search for app name
4. Tap 'Get'
5. If asked, enter your Apple ID and password (or just your password if you have already signed in to the App Store)



Calculator XL Standard, Scient ...



Gboard



Glo Bible



Gmail



Google Chrome



Google Classroom



Google Docs



Google Drive



Google Earth



Google Sheets



Hopscotch



Meraki Systems Manager



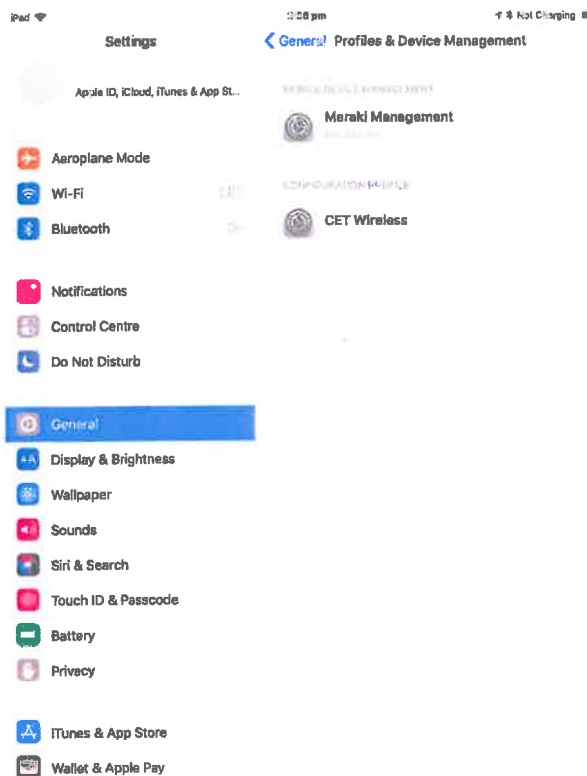
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Apps Supplied by the School – Meraki MDM Wi-Fi Access at St Finn Barr's

Parents/Guardians are not required to purchase any Apps – the School will make a number of Apps available to your child while they are enrolled at St Finn Barr's Catholic School. At the end of their enrolment at the School, the Apps will be removed from their iPad.

It is important to remember that the School supplied Apps remain the property of St Finn Barr's Catholic School.

After you have successfully completed the Meraki Enrolment Instructions (which can be found on the following page) you should see the Meraki Management profile in Settings > General > Profiles & Device Management.



The above Profiles must remain on the iPad – deletion of the Meraki Management Profile may result in costs being borne by Parents/Guardians to replace any lost Apps.

The CET Wireless Profile which provides Internet access to your child at School was installed by the School at the beginning of 2017 and should remain on the iPad.

Meraki MDM Enrolment Wi-Fi Access at St Finn Barr's

In order for us to distribute the School Apps to your child, please complete the following enrolment steps. This will enable us to 'push' the Apps to the iPad in Term 1 2018.

1. Change the Name of your iPad

- Tap on Settings > General > About > Name (Please use your child's first and last name.

2. Enrol into Meraki MDM

Tap on SM Meraki MDM App –



then follow the on-screen instructions as detailed below.

- Begin Enrolment
- Enter Enrolment Code **070-633-4223** (only use the numbers)
- Enrol
- This Device
- Continue
- Allow
- Install
- Install
- Install
- Trust
- Done
- Open
- Enable
- Always Allow

Enrolment is now completed.

Backing Up Your iPad

Back up iPad with iCloud Backup

When you first sign in with your Apple ID, iCloud Backup turns on automatically. iCloud backs up iPad daily over Wi-Fi, when iPad is connected to a power source and locked. (To lock iPad, press the Sleep/Wake button. iPad also locks automatically if you don't touch the screen for a minute or so.)

iCloud backups are encrypted automatically so that your data is protected from unauthorized access both while it's transmitted to your devices and when it's stored in iCloud. Purchased content, iCloud Photo Sharing, and My Photo Stream content don't count against your 5 GB of free iCloud storage.

When you back up iPad using iCloud, you can't simultaneously use iTunes to automatically back up iPad to your computer. However, you can use iTunes to manually back up iPad to your computer.

For further information - <https://help.apple.com/ipad/11/#/iPad9a74df05xx>

Back up iPad with iTunes

Open iTunes on your computer, then connect iPad. Click the iPad button, then click Summary in the sidebar. To create a manual backup, click Back Up Now (below Backups). To turn on automatic iTunes backups, click "This computer" (below Backups). iTunes automatically backs up iPad when you connect it to your computer.

For further information - <https://help.apple.com/ipad/11/#/iPad9a74df05xx>

Reference: TM and © 2017 Apple Inc

iPad Damage

- Any iPad damage normally requires the device to be sent off to Apple for repair or replacement. This is the responsibility of parents.
- The School will not replace lost or stolen iPads, but students will be supported in their learning.
- iPad covers and screen protectors should be on the iPads at all times to reduce damage.
- School insurance does not cover individual damaged or lost iPads.

If there are any questions or queries, please do not hesitate to contact us.

General Guidelines

Students will ensure that:

- They bring their iPad (fully charged) to School every day;
- The iPad will only be used for learning purposes as directed by the teacher;
- They will use their iPad in a responsible manner;
- The iPad is not left in places where it can be damaged such as, on the floor, on chairs or outdoors;
- They will store their iPad appropriately in a designated area within their classroom when the iPads are not in use to help protect their device, work and information;
- Will not remove their iPad from the classroom unless instructed by the teacher;
- They use the internet in a safe and appropriate manner (as set out by the school's 'ICT Acceptable Use Agreement');
- They will not use iPads to record, transmit, or post photographic images or video of a person or persons during school hours or during school activities, unless otherwise allowed by a teacher;
- They don't access and use internet/app-based games within class time that are not deemed educational by the teacher without prior permission;
- They don't use messaging services and social media within school time;
- They don't give out personal information, for any reason, over the internet;
- They won't participate in any form of bullying including, and not limited to texting, emailing, posting and accessing other students devices;
- They only use St Finn Barr's Catholic School's filtered Internet service;
- That the iPad is stored securely during recess and lunch;
- That they will not use the iPad whilst eating or drinking;
- They use only their school designated email whilst at school and when communicating with other students;
- They will not play music or videos unless under explicit direction of the teacher.

All students and Parents/Guardians are required to sign, return and adhere to the School's Acceptable Use of ICT Agreement which will be sent home at the beginning of Term 1 2018.