



St Finn Barr's Catholic Primary

Parents & Friends Association Meeting

2nd August 2016

MEETING OPEN: 7.35pm

PRESENT: Anthony, Annie, Caroline, Alli, Sharee, Emily.

APOLOGIES: Maree, Rebecca, Crystal

PREVIOUS MINUTES: Moved: Seconded:

BUSINESS ARISING:

Maree has resigned from her role as secretary due to personal reasons. Caroline will step into the secretary role for the remainder of the year.

Steve Biddulph: Raising girls talk sold 178 tickets and was an enjoyable night. Steve had made the comment to give feedback which resulted in Annie receiving lots of encouraging, positive feedback on how enjoyable his talk was.

Coffee and Tea was popular, keeping up with demand was a very active role on the night. Poor lighting was again a foreseen issue which was managed with members of the P&F guiding people with torches.

St Finn Barr's is proactively aware and addressed lighting issues within the school.

Steve is available to come back and share his talk Secrets of Happy Children on Wednesday 19th October, Annie will finalise the details with Steve.

School Magazine: Copyright concerns surrounding school photos being made available in the school magazine was raised along with the concern around the professional school photos being taken in November. The P&F have suggested taking the class photos ourselves to use in the magazine, these would be in a relaxed setting. Annie has volunteered to take the photos if we need to. Unlike the professional school photos we would be unable to correlate each student's name with the photographs and only supply names in the class group.

School photos and the school magazine will begin to be advertised to ensure any families who wish to have their children's photos emitted from the issue are able to arrange this. Anthony will be proactive in ensuring this is done.

Footy Margin Tickets: A letter was received from a participant of St Finn Barr's P & F footy margin tickets disputing our terms and conditions, threatening to take future action against the P & F. The participant held the 100 number margin ticket.

Annie invested a large amount of personal time investigating ticket rules and the terms and conditions. Our system was small, we sold only 68 tickets. The guidelines in this instance allow the group running the margin tickets to use the terms and conditions that wish within the rules of the margin ticket system. These include terms & conditions like, paying out to the nearest winner and jack potting each week until a payout on a ticket win, etc.

Our choice of terms and conditions was discussed and arranged at the beginning of the season. Footy margin tickets will be payed out to the winning ticket holder of the exact margin each week, this included the 100 number ticket.

The P & F decided that we needed to make our terms and conditions extra clear to avoid the stress that has arisen from the person demanding a payout outside of our terms and conditions.

In this instance it has been mutually decided that we will payout the 100 ticket as a win in good faith even though the P&F hold no obligations to do so.

Annie will use her own time to reply to the letter we initially received to notify of the decision.

Bunnings BBQ: An application needs to be sent through to secure a day for the P & F. Caroline will arrange and send through the application.

Cake Stall: A successful cake stall with lots of quality donations that quickly sold on the day. The cake stall made a profit of \$531. P & F will also receive the electoral office cheque for hosting a polling booth at St Finn Barr's.

Rock N Roll Night: Barry will open the hall to set up at 4.00pm and play live music between 6.00pm – 8.00pm. Helpers are needed to help set up from 5.30pm this will be advertised in the newsletter.

We also need to nominate a person to supervise that no children leave the venue without their parent/guardian and that children don't play in the toilets.

Entry fee is \$10 per family which includes glow sticks for each member and entry to the lucky door raffle.

Alli will arrange the payment cheque for Barry and reimbursements for other members who have purchased items required on the night.

Annie will arrange garbage disposal bags for families to take their own rubbish at the end of the night. Emily is arranging glow sticks in bulk for families.

Tammy has supplied and dropped of prizes for the Lucky door draws.

A flyer is being made up by Annie and guidelines will be outlined in the newsletter. These included, no drinks supplied, families will need to bring along their own drinks, parents need to stay and supervise their children.

Book Fair: A successful book fair with lots of happy customers and positive feedback from the community. The book fair sold \$2044 worth of books. Scholastic gave St Finn Barr's \$650 worth of books for our library as a result of sales.

Scholastic offers a rewards program where a school that makes over \$1000 in sales can hold a 'Thank you' book fair where for each book sold the purchaser receives another book of choice to the same value. This second book fair will be held during November and Emily will coordinate again. Feedback around how planning and organising an event can be more successful within the P&F was given and discussed.

Car Rally: Will revisit next meeting.

Trivia Night: Previous discussions around hosting a family friendly Trivia night have suddenly been placed on hold as the P&F at the time were not aware that teaching staff were in the process of organising a fundraising trivia night themselves. Our own family friendly trivia night is an event we would still like to see flourish, we will revisit arranging this event when there is a suitable time to host the night.

Sunrise Bakery / Cadbury Fundraiser – It was planned Sharee was to host a Sunrise Bakery or Cadbury Fundraiser this term. Sharee didn't yet have the details needed to make a formal decision but discussions around the pro's and con's of each of these fundraisers was discussed with Sunrise Bakery being a preferred choice.

Mud Kitchen: Kinder has warmly thanked the P & F for their generous support to the fruition of the Mud Kitchen with the financial support of just under \$3000 being donated. A breakdown of costing will be available next meeting.

CORRESPONDENCE IN:

CORRESPONDENCE OUT:

TREASURER'S REPORT: Tabled. Balance \$14,202.02

PRINCIPAL'S / BOARD REPORT. Tabled

- The NIJSSA Cross Country Carnival where Gr 3-6 students competed.
- The reading groups were retested and adjusted for Term 3. They will be tested again late this term and adjusted for the last time this year for Term 4.
- The primary grades are practicing for their Matilda plays in the middle of the Term.
- The Plans for the back Carpark have been drawn and given to the school. The CPC met with Mark Dewsbury and myself yesterday and discussed the need of the school.
- Quotes are being redone to address the issue of the middle oval and install drainage and a watering system.
- The Board has requested a meeting with the Executive of the P & F to open a dialogue as to how both groups can support each other.
- The feasibility study for the Geo-thermal project is due this week. The advice received has been that a Geo-thermal and solar combination will deliver a better outcome for SFB.
- The number of families using Team App is increasing.
- Mrs. Catherine Digney has returned from Maternity leave and is doing a literacy role.
- Mrs. Lesley Vandervelde is on leave due to medical issues and is planning to return in Term 4.
- Mrs. Lynne Matson is running the Primary Rainbows groups for Term 3. She will be the replacement teacher in Prep when Miss Bennett begins her maternity leave.
- Kindergarten enrolment numbers (32) and advertising plan on the radio.
- Canteen discussions.
- Kate Littlejohn has been welcomed to the Board.

GENERAL BUSINESS

Book Club: Sharon needs helpers and parents can see her Thursday and Friday in the library.

Father's Day Stall: Jane has offered to run the Father's Day Stall.

Advertising to start as soon as possible to allow 3 weeks for gift donations to be sent in.

Stall date set for Wednesday 31st with the Kinder students from Kinder B being given their own shopping day on the Thursday.

Emily and Caroline have offered to help.

Raffle: Anthony has received a 16 GB ipad as a donation. For approximately \$135 this can be upgraded to a 32 GB and will be used as the major prize in our upcoming raffle.

Christmas Parade: Jenny Flynn is co-ordinating our participation within this year's Christmas Parade.

NEXT MEETING: 6th September 2016

MEETING CLOSED: 9.05pm