



St Finn Barr's Catholic Primary

Parents & Friends Association Meeting

6th March 2018

MEETING OPENED: 7.30pm

PRESENT: Jess, Bruce, Liz, Emily, Belinda, Annie, Caroline, Emma

APOLOGIES: Ali Woodland

PREVIOUS MINUTES: **Moved** Emily **Seconded** Liz

BUSINESS ARISING from previous minutes

Book Fair

Next book fair has been booked in for a yet to be chosen date for the end of second term, all feedback was positive. Sold over \$1200 worth of books.

- Mother's Day Stall

Stock purchases, Tammie and Sharee have already started organising for Mothers day stall.

P&F have contributed a \$200 budget to buy stock for the stall to avoid being short of gifts; Emily will catch up with Tammy.

Start collecting donations after the Easter break. Advertising on the 2nd April and 9th April in the newsletter. Mothers Day Stall date yet to be confirmed as will be dependant on volunteer's availability. Ideally Wednesday as both kinder classes will be at school.

-P&F Resources

An audit of items that belong to the P&F is needed. At the moment all of the P&F stuff is stored across multiple locations, is disorganised and messy.

Group of volunteers will come to school Monday 19th to begin the process at 2.30pm

Caroline will bring paper and pens.

Annie will talk to Richard about accessing the shipping containers.

- P&F Purchases

Advertise to the wider community what the P&F have purchased for the school community as a result of fundraising.

Music stand for the fair - Approx. \$56

Contribution of \$1000 to the Music budget to help with the purchase of needed items

Dishwasher \$2020

Athletic singlets \$1500

Garden Bed \$4,000

TV in School office.

- Welcome Night

Liz and the P&F would like to continue to offer the event even though this year we had a small turn out.

It was suggested that we hold the next welcome night straight after school with a BBQ, asking if the staff would be interested in cooking for the BBQ.

The disadvantage of having a after school event is some families do not attend to supervise their children and assume this can be done by school staff.

- AGM

Last year we where unable to hold a AGM because we didn't have enough people attend the meeting. Suggested that we bring the AGM forward to June, advertising all positions vacant a month before the meeting

Meeting date booked for 5th June 7.30pm

Caroline will check the constitution on the AGM information.

CORRESPONDENCE IN: Entertainment Book

CORRESPONDENCE OUT: Thank you letters and Thank you card

TREASURER'S REPORT: Tabled

BOARD REPORT: Tabled

PRINCIPAL'S REPORT: Tabled

GENERAL BUSINESS:

- Microsoft Office access for P&F Executive

School doesn't use Microsoft office Talk with Sharon about options.

P&F would be happy to buy a Office subscription for the executive positions.

-Easter Raffle.

Buy the eggs rather than aim for getting donations.

Tickets going home 14^h and back on Friday 23rd return tickets

Talk about the raffle on the 16th and 23rd at Assembly.

Drawn on Monday 26th at Morning Prayer

Emily and Belinda will coordinate baskets

Easter Raffle Emma is happy to do the tickets

Caroline will write up advertisement and forward to liz.

-Trivia night mid term 2

Look at holding our trivia night instead of a Rock and Roll night. Will revisit next meeting.

-Clothing exchange

Suggestions around a event or system that allows families offering give away items like soccer boots and sports clothes that a no longer needed, allowing families to come and give away items or find something they are in need of.

-Car boot sale

Suggestion for a Car boot sale, as Opening Event for the car park.

NEXT MEETING: 1st May 2018

Meeting closed: 9.00pm